

Tulalip Asset Management

Frequently Asked Questions

Do I need to sign for this?

No, currently departments are not required to sign for their common office products. Soon all departments will have their supply items tracked using a new barcode system. This will help in the future with budget requirements and with ordering supplies in bulk amounts for a savings to the Tribe.

How soon can I get the item ordered?

The current Standard Operating Procedure requires that your request be sent via e-mail, fax or paper copy 14 days prior to the need, to give sufficient time to order the supply and have it delivered, however most “commonly ordered items” are in stock and available upon request.

Why can't you order that for us?

If an item cannot be ordered for a department, it is usually not a commonly ordered item, or it is for a program and needs to come from the Program's budget.